

**Minutes of a Meeting of the Employment Committee  
held at the Town Hall, Peterborough on 29 March 2010**

**Members Present:** Councillors Lamb (Vice Chair), Croft, Fitzgerald, Holdich and Sandford

**Officers present:** Gillian Beasley, Chief Executive  
Christine Taylor, Senior HR Business Partner - Strategic Services,  
Chief Executives and Legal Services  
Gemma George, Senior Governance Officer

**1. Apologies**

Apologies were received from Councillors Cereste (Chairman) and Swift.

**2. Declarations of Interest**

**There were no declarations of interest.**

**3. Exclusion of Press and Public**

In accordance with Standing Orders, Members agreed that agenda item 4 contained exempt information as defined by paragraphs 1, 2 and 3 of Schedule 12A of Part 1 of the Local Government Act 1972 and that the public interest in maintaining the exemption outweighed the public interest in disclosing the information, therefore the press and public were excluded from the meeting.

Members questioned why the job description for the post had not been published with the agenda papers. Members were advised that going forward, job descriptions would be published and would be available to the public.

Councillor Sandford wished for it to be noted in the minutes that he was unhappy with the consultant aspect of the job role.

Members were advised that the Council employed staff to fit the skills, responsibilities and expertise required for each individual role.

After further discussion, an amendment to a paragraph contained within the job description for the post of Head of Peterborough Delivery Partnership was suggested and agreed by all. The amendment would read:

“Two permanent direct reports, plus other resource required as within the budget for this area”

**RESOLVED:** to implement the suggested amendment to the job description for the post of Head of Peterborough Delivery Partnership.

**4. Interviews for the Post of Head of Peterborough Delivery Partnership**

One candidate was interviewed for the position of Head of Peterborough Delivery Partnership.

**RESOLVED:** to appoint Mr Andrew Edwards, who was currently employed as Head of Strategic Property at Peterborough City Council.

**5. Conclusion of Business – Formal Record of Time**

Business was concluded at 3.14pm.

Chairman  
2.00pm to 3.14pm